

SCHOHARIE COUNTY CLASSIFICATION SPECIFICATION

Class Title: **TIRE REPAIRER**

Jurisdictional Class: **Non-Competitive**
Date Adopted: **January 1991**
Date Revised: **3/3/06; 4/07(SR's)**
Jurisdictions: **County**
Union Status: **CSEA**
Pay Grade: **9**

DISTINGUISHING FEATURES OF THE CLASS: Involves responsibility for the monitoring of tire conditions, makes tire repairs and replacements and prepares and maintains records. Works under the direct supervision of the Fleet Coordinator. Ability to exercise independent judgment. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Maintains tire inventory records;
Receives, checks, matches, and stores incoming tire supplies;
Makes seasonal tire replacements;
Makes emergency field and/or shop tire repairs or replacements;
Performs routine vehicle maintenance and repairs; and
Drives trucks, rides wing (snow removal) and performs other duties as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Good knowledge of tires; good knowledge of automotive repair equipment, terminology and practices; good knowledge of inventory control methods; working knowledge of business arithmetic; ability to prepare written reports; initiative; dependability; honesty.

MINIMUM QUALIFICATIONS:

- (A) Graduation from high school or a high school equivalency diploma and two (2) years of experience in automotive with tire repair activities; **OR**
- (B) Four (4) years of experience in automotive with tire repair activities.

NOTE: Part-time employment can be pro-rated to count towards fulltime. Example: six (6) months PT equals three (3) months FT.

SPECIAL REQUIREMENTS: Candidates must be able to and obtain a New York State Class "B" drivers license within the (8) eight to (52) fifty-two week probationary period.